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|  | | | | | **“ARMSWISSBANK” CJSC**  **APPLICATION FORM** | | | | | | | | | | | | | | | |  | | --- | | *APPENDIX* | | Approved by | | **“ARMSWISSBANK” CJSC** | | Executive Director Order No 200 | | Dated 10.06.2016 | | | | |
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| Name, Surname, Middle Name | | | | |  | | | | | | | | | | | | | | | **your picture here** | | | |
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| Date of birth dd/mm/yyyy | | | | | | | | | | /     / | | | | | | | | | | | | | |
| Nationality/ Citizenship | | | | | | | | | | / | | | | | | | | | | | | | |
| Marital Status | | | | | | | | | |  | | | | | | | | | | | | | |
| Registration Address | | | | | | | | | |  | | | | | | | | | | | | | |
| Residence Address | | | | | | | | | |  | | | | | | | | | | | | | |
| Phone numbers (home/ mobile) | | | | | | | | | | / | | | | | | | | | | | | | |
| E-mail Address | | | | | | | | | |  | | | | | | | | | | | | | |
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| **EMPLOYMENT HISTORY** | | | | | | | | | | | | | | | | | | | | | | | |
| **Information about employment history. Please begin from your recent employment.** | | | | | | | | | | | | | | | | | | | | | | | |
| Company name | | | Employment dates | | | | Position Held | | | | | | | Key responsibilities | | | | | | | | | |
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| **EDUCATION** | | | | | | | | | | | | | | | | | | | | | | | |
| **Please specify all the education institution where you studied. Please begin from your recent educational institution.** | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Educational Institution. | | | | Study Dates | | | | | | | Faculty | | | | | | | | | | Profession | | |
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| **Information about training courses** | | | | | | | | | | | | | | | | | | | | | | | |
| Name of training courses | | | | | | Training dates | | | | | | | | | | | | Name of Training Institution | | | | | |
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| **LANGUAGE SKILLS** | | | | | | | | | | | | | | | | | | | | | | | |
| **Please point by the 1-4 mark scale, where 1 is don’t posses, 2 is sufficient, 3 is good, 4 is excellent.** | | | | | | | | | | | | | | | | | | | | | | | |
| Language | | Reading | | | | | | Writing | | | | | | | | Communication | | | | | | | Understanding |
| Armenian | |  | | | | | |  | | | | | | | |  | | | | | | |  |
| English | |  | | | | | |  | | | | | | | |  | | | | | | |  |
| Russian | |  | | | | | |  | | | | | | | |  | | | | | | |  |
| Other | |  | | | | | |  | | | | | | | |  | | | | | | |  |
| Other | |  | | | | | |  | | | | | | | |  | | | | | | |  |
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| **COMPUTER SKILLS** | | | | | | | | | | | | | | | | | | | | | | | |
| Microsoft Office | | | | | | | | | | | |  | | | | | | | | | | | |
| Armsoft | | | | | | | | | | | |  | | | | | | | | | | | |
| Other | | | | | | | | | | | |  | | | | | | | | | | | |
| Other | | | | | | | | | | | |  | | | | | | | | | | | |
| Other | | | | | | | | | | | |  | | | | | | | | | | | |
| Other | | | | | | | | | | | |  | | | | | | | | | | | |
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| **Did you serve in the military** | | | | | | | | | | | | YES  NO | | | | | | | | | | | |
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| **INFORMATION ABOUT FAMILY MEMBERS** | | | | | | | | | | | | | | | | | | | | | | | |
|  | Name, surname | | | | | | | | Age | | | | Activity | | | | | | | | | Workplace | |
| Father |  | | | | | | | |  | | | |  | | | | | | | | |  | |
| Mother |  | | | | | | | |  | | | |  | | | | | | | | |  | |
| Brother |  | | | | | | | |  | | | |  | | | | | | | | |  | |
| Sister |  | | | | | | | |  | | | |  | | | | | | | | |  | |
| Husband/Wife |  | | | | | | | |  | | | |  | | | | | | | | |  | |
| Children |  | | | | | | | |  | | | |  | | | | | | | | |  | |
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| Please, mention the minimum net salary amount, in case of which you prefer to work in “ARMSWISSBANK” CJSC | | | | | | | | | | | | | | | | | | | ---AMD | | | | |
| Please point the department you applied for | | | | | | | | | | | | | | | Customer service  Lending  Accounting  Investment/ dealing  Risk managment  Information technologies  Legal  Business development/marketing  Internal audit  Administration/HR  Security | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| Have you supplied to “ARMSWISSBANK” CJSC before? | | | | | | | | | | | | | | | | | YES  NO | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **The information on excluding the conflicts of interests**   |  |  |  | | --- | --- | --- | | Do you know any employee or any ex- employee of “ARMSWISSBANK”CJSC?  In case of the positive answer, please fill the table | | \_\_\_ YES  \_\_\_ NO | | **Name, surname** | **Type of cognation (relationship)**  **(relative, friend, etc.)** | | |  |  | | |  |  | | |  |  | | |  |  | | |  |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| |  |  |  | | --- | --- | --- | | Do you have any family member working in the financial sector?  (as family member are considered father, mother, husband, step-parents, grandmother, grandfather, sister, brother, children, stepbrother, stepsister and niece/ nephew)  In case of the positive answer, please fill the table. | | \_\_\_ YES  \_\_\_ NO | | **Name, surname** | **Workplace, holding position** | | |  |  | | |  |  | | |  |  | | |  |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| Supplementary information | | | | | | | | | | | |  | | | | | | | | | | | |
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| I assure that the information filled by me in the present application is true, complete and corresponds with the reality.         Name, Surname of the applicant Date | | | | | | | | | | | | | | | | | | | | | | | |
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| *THANK YOU FOR FILLING IN* | | | | | | | | | | | | | | | | | | | | | | | |