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|  | **“ARMSWISSBANK” CJSC** **APPLICATION FORM**  |

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| *APPENDIX* |
| Approved by |
| **“ARMSWISSBANK” CJSC** |
| Executive Director Order No 200 |
| Dated 10.06.2016 |

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|  |  |  |
|  |  |  |
| Name, Surname, Middle Name |  | **your picture here** |
|  |  |  |
|  |  |
| Date of birth dd/mm/yyyy |      /     /      |
| Nationality/ Citizenship |      /      |
| Marital Status |       |
| Registration Address |       |
| Residence Address |       |
| Phone numbers (home/ mobile) |      /      |
| E-mail Address |       |
|  |  |
| **EMPLOYMENT HISTORY** |
| **Information about employment history. Please begin from your recent employment.** |
| Company name | Employment dates | Position Held | Key responsibilities |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|  |  |  |  |
| **EDUCATION** |
| **Please specify all the education institution where you studied. Please begin from your recent educational institution.** |
| Name of Educational Institution. | Study Dates | Faculty | Profession |
|       |       |       |       |
|       |       |       |       |
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|       |       |       |       |
|  |  |  |  |
| **Information about training courses** |
| Name of training courses | Training dates | Name of Training Institution  |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|  |
| **LANGUAGE SKILLS** |
| **Please point by the 1-4 mark scale, where 1 is don’t posses, 2 is sufficient, 3 is good, 4 is excellent.** |
| Language  | Reading | Writing  | Communication | Understanding |
| Armenian  |  |  |  |  |
| English  |  |  |  |  |
| Russian |  |  |  |  |
| Other |  |  |  |  |
| Other |  |  |  |  |
|  |
| **COMPUTER SKILLS** |
| Microsoft Office | [ ]  |
| Armsoft | [ ]  |
| Other | [ ]  |
| Other | [ ]  |
| Other | [ ]  |
| Other | [ ]  |
|  |
| **Did you serve in the military**  |  YES [ ]  NO[ ]  |
|  |
| **INFORMATION ABOUT FAMILY MEMBERS** |
|  | Name, surname | Age | Activity | Workplace |
| Father |       |       |       |       |
| Mother |       |       |       |       |
| Brother |       |       |       |       |
| Sister |       |       |       |       |
| Husband/Wife |       |       |       |       |
| Children |       |       |       |       |
|  |  |  |  |  |
| Please, mention the minimum net salary amount, in case of which you prefer to work in “ARMSWISSBANK” CJSC | ---AMD |
| Please point the department you applied for | [ ]  Customer service[ ]  Lending[ ]  Accounting[ ]  Investment/ dealing[ ]  Risk managment[ ]  Information technologies [ ]  Legal[ ]  Business development/marketing[ ]  Internal audit[ ]  Administration/HR[ ]  Security |
|  |
| Have you supplied to “ARMSWISSBANK” CJSC before? |  YES [ ]  NO [ ]  |
|  |
| **The information on excluding the conflicts of interests**

|  |  |
| --- | --- |
| Do you know any employee or any ex- employee of “ARMSWISSBANK”CJSC?In case of the positive answer, please fill the table | \_\_\_ YES \_\_\_ NO |
| **Name, surname** | **Type of cognation (relationship)****(relative, friend, etc.)** |
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| --- | --- |
| Do you have any family member working in the financial sector?(as family member are considered father, mother, husband, step-parents, grandmother, grandfather, sister, brother, children, stepbrother, stepsister and niece/ nephew)In case of the positive answer, please fill the table. | \_\_\_ YES \_\_\_ NO |
| **Name, surname** | **Workplace, holding position** |
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| Supplementary information |       |
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|  |  |
| I assure that the information filled by me in the present application is true, complete and corresponds with the reality.             Name, Surname of the applicant Date |
|  |
|  |
|  |
| *THANK YOU FOR FILLING IN* |